

Working from Home Shortcut Method

2021 Individual Tax Return

Please e-mail, fax or post this form back to our office:

TO: HHH Partners

FAX: (07) 4983 9909

ATTENTION:

E-MAIL: accountants@hhhpartners.com.au

Did you work from home during the period between 1st of July 2020 and 30th of June 2021? Yes/ No

What are the normal hours you work each day?

What date did you start working from home?/...../.....

What date did you stop working from home?/...../.....

Number of Days worked from Home between 1 st of July 2020 and 30 th of June 2021		
	Total Number of days worked from home between 01/07/2020 – 30/06/2021?	Possible days to have worked from home between 01/07/2020 – 30/06/2021?
Monday		52
Tuesday		52
Wednesday		53
Thursday		52
Friday		52
Saturday		52
Sunday		52
Total Days		365

How many days off work did you have during the time you worked from home?	
Annual Leave	
Personal/ Sick Leave	
Public Holidays	
Other Leave	
Total Days	

Taxpayer Declaration

I,, Declare that the above information I have provided to true and correct and that I hold the necessary evidence to support my claims.

Signature

Name

Date

Office Use

Claim Calculation: X X \$0.80/ Hours =
Number of work days Hours Per day Total Claim