

ENTERTAINMENT SCHEDULE



BUSINESS NAME:

PERIOD: 1 April 2020 – 31 March 2021

DATE	DESCRIPTION OF FUNCTION Eg. Business Lunch held off premises	NO. EMPLOYEES ATTENDED	NAME OF EMPLOYEES & ASSOCIATES	NO. CLIENTS ATTENDED	COST OF FUNCTION (incl GST)	COST FOR EMPLOYEES	COST FOR NON- EMPLOYEES	INCURRED DURING EMPLOYEE TRAVEL YES/NO	WERE COSTS PROVIDED UNDER SALARY SACRIFICE? YES/NO

Name or Person Making Declaration

Signature

Date
