

# INCOME TAX CHECKLIST



To maximise your deductions and ensure that your tax return is complete, please review the following suggestions and advise your Accountant if any apply to you.

INCOME	
Employment Income	<input type="checkbox"/>
Centrelink / Pension Income	<input type="checkbox"/>
Employment Termination Payment ( <i>ETP</i> )	<input type="checkbox"/>
Interest & TFN Credits	<input type="checkbox"/>
Dividends, Imputation & TFN Credits	<input type="checkbox"/>
Partnership & Trust Distributions	<input type="checkbox"/>
Capital Gains	<input type="checkbox"/>
Rental Property Income	<input type="checkbox"/>
Foreign Income	<input type="checkbox"/>
Employee Share Scheme	<input type="checkbox"/>
OTHER ITEMS TO CONSIDER	
HELP ( <i>Student Loans</i> )	<input type="checkbox"/>
Child Support Agency Liability & Payments	<input type="checkbox"/>
Private Health Insurance	<input type="checkbox"/>
PAYF Instalment Credits	<input type="checkbox"/>
Other Offsets & Tax Credits	<input type="checkbox"/>
Bank Account Details for Tax Return	<input type="checkbox"/>
DEDUCTIONS	
Work Related Motor Vehicle Expenses ( <i>Logbook may be required</i> )	<input type="checkbox"/>
Work Related Travel Expenses ( <i>Travel Log required</i> )	<input type="checkbox"/>
Work Related Clothing & Laundry Expenses	<input type="checkbox"/>
Work Related Self-Education Expenses	<input type="checkbox"/>
Other Work Related Expenses	<input type="checkbox"/>
Dividend & Interest Deductions	<input type="checkbox"/>
Gifts & Donations	<input type="checkbox"/>
Undeducted Purchase Price Pension / Annuity	<input type="checkbox"/>
Tax Related Expenses ( <i>e.g. Travel to tax appointment</i> )	<input type="checkbox"/>
SPECIFIC DEDUCTIONS	
Income Protection Insurance	<input type="checkbox"/>
Union Fees	<input type="checkbox"/>
Home Office Expenses	<input type="checkbox"/>
Seminars	<input type="checkbox"/>
Overtime Meals	<input type="checkbox"/>
Briefcase	<input type="checkbox"/>
Tools & Equipment	<input type="checkbox"/>
Depreciation	<input type="checkbox"/>
Calculator	<input type="checkbox"/>
Electronic Organiser	<input type="checkbox"/>
Software	<input type="checkbox"/>
Memberships & Subscriptions	<input type="checkbox"/>
Telephone & Mobile Phone	<input type="checkbox"/>
Bank Fees	<input type="checkbox"/>
Interest Expenses	<input type="checkbox"/>
Sun Protection Deductions	<input type="checkbox"/>