

# WHAT HHH PARTNERS IS DOING TO KEEP STAFF, BUSINESS PARTNERS, CLIENTS & THEIR FAMILIES SAFE



It is business as usual for HHH partners offices in Rockhampton & Emerald

As at March 2020, both of our offices remain open and fully operational. We are constantly monitoring the situation and will continue to provide uninterrupted services to our clients for as long as possible.

To minimise and prevent the spread of COVID-19 in accordance with advice from the Government and the Department of Health, we respectfully ask you not to come into the office if you:

- Have returned from overseas in the last two weeks
- Have come into contact with persons infected with COVID-19
- Have symptoms that include dry cough, temperature or difficulties breathing
- Are generally unwell

## **We will also be available over the phone, by email and online**

If you are not comfortable coming into the office for an appointment or are unable to, HHH Partners will continue to provide advice and support to ensure all your accounting and taxation needs are met despite the circumstances.

If necessary, our staff will be given the option to work from home to ensure their safety and the continuity of service to you our valued clients. Our continued investment in our resources and infrastructure means that we are confident we can deliver the same service you are accustomed to, even if we have to deliver it remotely.

*Last Updated 20 March 2020*

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